

Department		Public Areas		Risk Assessment No.			3001			
Task/Activity		Slips and Trips – Level changes/wet floor		Date reviewed:		11/09/2021				
Assessed By		David Nott		Next Review Date:		11/09/2022				
HAZARDS				Likelihood			Severity			Risk Score
Ref.	Key hazards associated with the above task/activity	Probable	Occasional	Remote	Catastrophic	Critical	Serious	Marginal	Negligible	Likelihood x Severity
1	Slip or trip on wet floor resulting in minor injury		X					X		4
2	Slip or trip on wet floor resulting in serious injury			X			X			3
3	General slips and trips on loose stock, wires etc		X				X			4
4	Slips and trips on level changes – stairs, children's step banks – inside/ outside stairs etc.		X				X			4
Risk Assessment Scores		10 + High Risk		5 – 9 Medium Risk			1 – 4 Low Risk			
PERSONS AFFECTED				PPE REQUIRED						
Staff	X	Young Persons	X	Eye Protection			Hand Scrub			
Managers	X	Member Public	X	Gloves			Hi Vis Clothing			
Other	X	Site Visitors	X	Boots			Mask			
ADDITIONAL CONTROL MEASURES										
Control Measures					Managerial Controls					
<ul style="list-style-type: none"> All water and spillages (stock leaks, tank leakages) must be immediately mopped up and a wet floor sign placed to warn of the hazard. Sensible footwear must also be worn at all times by staff as in uniform policy. All floor space kept clean and tidy – stock and spillages cleaned up immediately. 					<ul style="list-style-type: none"> Provision of adequate mopping equipment and warning signage. First aid provisions 					
Information and Training					HSE and other Guidance					
<ul style="list-style-type: none"> Staff to be made aware of where wet floor signage is kept. Cleaning cupboard/sea lab. Mop kept in cleaning cupboard/ sea lab. Staff to be trained on general housekeeping 					<ul style="list-style-type: none"> http://www.hse.gov.uk/pubns/indg225.pdf http://www.hse.gov.uk/pubns/ck4.pdf Health and Safety DVD 					

Department		Public Areas			Risk Assessment No.				3003	
Task/Activity		Electricity – various points on site			Date reviewed:			11/09/2021		
Assessed By		David Nott			Next Review Date:			11/09/2022		
HAZARDS				Likelihood			Severity			Risk Score
Ref.	Key hazards associated with the above task/activity	Probable	Occasional	Remote	Catastrophic	Critical	Serious	Marginal	Negligible	Likelihood x Severity
		Score 3	2	1	5	4	3	2	1	
1	Electrocution from staff contact with electrical equipment. E.g. heater, till point, photo machine		X			X				8
2	Guest/children contact with plug sockets/electrical equipment			X	X					5
3	Electric source mix with water		X			X				8
4										
Risk Assessment Scores		10 + High Risk		5 – 9 Medium Risk				1 – 4 Low Risk		
PERSONS AFFECTED				PPE REQUIRED						
Staff	X	Young Persons	X	Eye Protection			Hand Scrub			
Managers	X	Member Public	X	Gloves			Hi Vis Clothing			
Other	X	Site Visitors	X	Boots			Signage			
ADDITIONAL CONTROL MEASURES										
Control Measures				Managerial Controls						
<ul style="list-style-type: none"> Staff training on the correct use of electrical appliances. Only PAT equipment is permitted for use on site. All appliance faults to be reported to management immediately and discontinue use. Only qualified people to work on electrical aspect of appliances. All public sockets to be protected with socket protectors. 				<ul style="list-style-type: none"> Annual PAT of all electrical appliances Fixed electrical inspections in line with legal requirements. All electrical appliances kept away from water. All public sockets to be protected with socket protectors. 						
Information and Training				HSE and other Guidance						
<ul style="list-style-type: none"> Staff training on the correct use of electrical appliances and fault reporting. 				<ul style="list-style-type: none"> http://www.hse.gov.uk/pubns/indg236.pdf http://www.hse.gov.uk/pubns/priced/hsg85.pdf 						

Department		All site		Risk Assessment No.			3004			
Task/Activity		Fire – all areas		Date reviewed:			11/09/2021			
Assessed By		David Nott		Next Review Date:			11/09/2021			
HAZARDS				Likelihood			Severity			Risk Score
Ref.	Key hazards associated with the above task/activity	Probable	Occasional	Remote	Catastrophic	Critical	Serious	Marginal	Negligible	Likelihood x Severity
1	Fire in any part of the building			X	X					5
2										
3										
4										
Risk Assessment Scores		10 + High Risk		5 – 9 Medium Risk			1 – 4 Low Risk			
PERSONS AFFECTED				PPE REQUIRED						
Staff	X	Young Persons	X	Eye Protection			Hand Scrub			
Managers	X	Member Public	X	Gloves			Hi Vis Clothing			
Other	X	Site Visitors	X	Boots			Mask			
ADDITIONAL CONTROL MEASURES										
Control Measures				Managerial Controls						
<p>Please see separate in depth fire risk assessment</p> <ul style="list-style-type: none"> Signage directing public and staff to nearest fire exit Staff fire awareness training Fire extinguishers, blankets etc fire alarm connected to fire brigade. Emergency lighting All fire exits clear and open 				<ul style="list-style-type: none"> Fire alarm test weekly PAT testing Staff training First Aid provisions Equipment inspections 						
Information and Training				HSE and other Guidance						
<ul style="list-style-type: none"> Induction pack Fire drill training Fire awareness training 				<ul style="list-style-type: none"> East Sussex Fire and Rescue website 						