

Risk Assessment Form

Location All site

Activity	Hazard	Risk before Control Measures			People Affected	Action to control Risk	After Control Measures			Any Further Action?
		L	S	Risk			L	S	Risk	
All activities	Fire	3	5	15	All Visitors	Fire exits kept clear. Fire alarms, emergency lighting and smoke detectors checked on a regular basis. Specific fire extinguishers available for electrical and paper fires. Evacuation procedure in effect and regularly practiced.	1	4	4	Ongoing staff training. Monitor any occurrences
Wet Floors	Slips and falls	4	2	8	All staff and Visitors	Slips and falls and general housekeeping covered in induction pack for staff to reduce occurrences. Wet floor signs available. Regular refresher training carried out.	2	2	4	Ongoing staff training. Monitor any occurrences
Aggression from visitors	Anxiety, stress, physical assault	2	4	8	All staff	Staff trained in hold up procedure and dealing with aggressive customers. Radios issued to call management when needed. Panic button fitted	1	3	3	Ongoing staff training. Monitor any occurrences
Playing in Fountains	Slip and fall	4	2	8	Visitors	Algae removed from surface by chlorine treatment and regular cleaning. Stones removed from fountains regularly when in use.	2	2	4	Monitor any occurrences
Playing in Fountains	Waterborne disease - Legionella	3	3	9	Visitors	Fountains treated daily when in use with chlorine. Temperature of water does not exceed 20 Celsius.	1	3	3	Monitor any occurrences
Throwing sand	Sand in eyes	3	2	6	Visitors	Parents/Group leaders must supervise children in beach club at all times. First aid available.	2	2	4	Monitor any occurrences
Throwing Stones	Minor injury	3	2	6	All staff and visitors	Parents/Group leaders must supervise children in beach club at all times. First aid available.	2	2	4	Monitor any occurrences
Playing on soft surface	Slip, trip and fall	3	1	3	Visitors	Parents/Group leaders must supervise children in beach club at all times. First aid available.	3	1	3	Monitor any occurrences
Using provided toys	Slip, trip and fall	3	1	3	Visitors	Parents/Group leaders must supervise children in beach club at all times. First aid available.	3	1	3	Monitor any occurrences
Moving around beach club	Slip, trip and fall	3	2	6	All staff and visitors	Edges of steps marked in contrasting colour. Parents and group leaders must supervise children at all times. First aid available. Soft surface used where possible.	2	2	4	Monitor any occurrences
Moving around decking	Slip, trip, fall and splinter	3	1	3	All staff and visitors	Decking examined weekly and repaired when necessary. Parents/Group leaders must supervise children at all times. First aid available.	2	1	2	Monitor any occurrences
Moving around gravel	Slip, trip and fall	3	1	3	All staff and visitors	Parents/Group leaders must supervise children in beach club at all times. First aid available.	2	1	2	Monitor any occurrences
Hands on Rockpool Encounter	Zoonotic disease transfer	2	2	4	Visitors and presentation staff	All groups and staff informed to wash hands after rockpool encounter, especially before any hand to mouth contact or food consumption. Hand sanitiser available.	1	2	2	Monitor any occurrences